

Gwehelog Parish Hall

Minutes of Management Committee Meeting held at 8.00pm Monday 20th May 2019

Present

Windsor Howells – Chairman & Trustee
Brian Paul - Treasurer
Annis Paul - Secretary & Trustee
Roger Leaver – Marketing & IT - Trustee
Rob Baker – Member
Sue Baker – Member
Kay Davies – Member
John Davies - Member
Val Smith

Apologies

No Apologies received

Minutes of the Last Meeting

The Minutes of the last Meeting dated 15th April 2019 was agreed, and signed off by the Chairman.

Matters Arising

The Litter Pick took place on Tuesday 7th May at 10.00am, followed by the Coffee morning at 11.00am. Donations received £7.

A Swap/Sell/Buy of plants/seeds/cuttings took place during the Coffee morning which was a great success. Donations were an amazing £36.65.

The Committee agreed to have another Plant Swap/Buy/Sell at the next Coffee morning.

Sue agreed to put up a notice on the Plant Table to explain how the Buy/Sell/Swap works.

Roger will include in the Newsletter and Sue will insert the information via Facebook.

The Rota of Coffee morning Organisers for 2019

5th March - Annis (swapped with Sue – September)
2nd April - Kay
7th May - Roger
4th June - Annis
2nd July - Sue
6th August - Kay
3rd September - Sue
1st October - Roger
5th November - Sue
3rd December - Kay

Rob will try to contact Gareth a qualified Electrician, to implement an outside light on the Conservatory side of the hall.

Rob has not been able to find any Defibrillator at the Chapel, but will contact Simon /Council to find out what happened to the money that was given to them as donations.

Any Other Business.

Roger confirmed that the next tribute evening will be Real Magic Queen on Friday 11th October 2019.

The Group costs £1250.00 and a deposit of £125 has been paid.

Ticket prices/adverts etc to be discussed at a later meeting.

Val obtained from the Red Shed a Notice Board to be fitted by Rob in the corridor by the toilets.

The Village Hall insurance is with Aviva Insurance Ltd and the Broker is Towergate.

The Sum insured or Limit of Indemnity for the Building is £213,372.

Brian looked into the valuation of a rebuild of the Hall, but a cost for a Surveyor report came to £750 plus VAT.

The cost from CPA Surveying Services to undertake a Reinstatement Cost was £402.50 plus VAT.

Allied Westminster (Insurance Services) Ltd has an exclusive VillageGuard (Village Hall Insurance) which will give us a Rebuild Cost Assessment Report on the following terms :-

1. If accepting the quotation and agreeing to a Long-Term Undertaking FOC, but if not kept for 3 years a charge will be made of £50
2. If accepting the Quotation without a Long Term Undertaking £50 will be charged
3. If not accepting the quotation an invoice for £75 will be sent 60 days following the quotation.

Following discussions of costs of Steel framed buildings with Cladding, the Committee agreed that it would be safer to get the rebuild Cost assessment Report.
Brian will complete the application form, and use the measurements completed by Rob.

Rob agreed to repair the wall in the room attached to the main hall.
He will need to weatherproof the wall and obtain 3 Sheets of 8 x 4 Board @ £65 per sheet and fit.
Total cost approx. £300.

Windsor requested a Mouse proof Stainless Steel Cabinet for all the Kitchen food items.

The next meeting will be held on Monday 17th June 2019 at 8.00pm.

There was no other business so the meeting concluded at 9.15pm

Approved.

Date