

Gwehelog Parish Hall

Minutes of Management Committee Meeting held at 8.00pm Monday 28th October 2019

Present

Brian Paul - Treasurer
Annis Paul - Secretary & Trustee
Roger Leaver - Marketing & IT - Trustee
Kay Davies - Member
John Davies - Member
John Kershaw - Member

Apologies

Windsor Howells - Chairman & Trustee
Rob Baker - Member
Sue Baker - Member

Minutes of the Last Meeting

The Minutes of the last Meeting dated 30th September was agreed, and signed off by the Treasurer, on behalf of the Chairman.

Matters Arising

The Rota of the Coffee Morning Organisers for 2019/2020

5th November - Sue
3rd December - Roger
7th January – Kay
4th February – John
3rd March – Annis
7th April – Sue
5th May - Roger
2nd June - Kay

Rob has spoken to Gareth, a qualified Electrician, to implement an outside light on the Conservatory side of the hall, and sort out the spotlights on the Glitter Ball. Rob to Update/Action

John Kershaw will obtain the email of the Manufacturer of the Defibrillator in order to organize a repair. (The relevant information was sent to Rob on Tuesday morning)

A Mouse proof Stainless Steel Cabinet for all the Kitchen food items, has so far not been found. The search will continue by the Committee.

Any Other Business.

Jodie O'Connell viewed the Hall on 21st August with plans to start a dog training class on Wednesdays starting in November. Brian to chase the actual date
Leah is hoping to start a pre-school music and movement group called Happy Hands on Fridays, commencing October. Brian will chase and update.

The Queen Concert was a great success.
Thanks were given to Sue for finding the Group.
Ticket sales and Raffle Tickets came to £2119.00 with an expenditure of £1488.88 leaving a net income of £630.12

The Committee discussed holding another Tribute Evening in May 2020.
Roger received a list of suggestions following his Newsletter.
Tina Turner, Bee Gees, ELO, Carpenters, Elton John and 19Sixties.
Roger will source a group, possibly the Bee Gees.

Two Film nights have been booked.
Friday 8th November "Fisherman's Friends"
Friday 6th December "Yesterday"
Roger and John will pick up all the equipment on the Thursday, set up on the Friday, and return on the Monday.
Banners have been purchased for the two events £20/2 and are now displayed on the roadside fence.
The Film Sub Committee will organize the purchase and sale of the alcohol, and collection of the £5 entry fee.
An editorial of the Gwehelog Village Cinema has been published in the "Usk & Raglan Diary" and listed in the weekly events.
Roger mentioned that there were now 112 Subscribers to the Newsletter.
Flyers for the Film evening, the Coffee morning and the Christmas Market, have been printed and will be circulated by Roger.
Brian agreed to put copies in the PostOffice/Hub in Usk and in the Notice Boards in Usk.

The costs paid to date of the Film Project are_
Alcohol and Film License amendment £100
Alcohol & Film License advert £144
Cinema Membership £65
Hire of Equipment £25
Total £334

Discussions took place regarding the PPL & PRS quote for £124.80. p.a.
This is for the Music Usage in Community Buildings on Tariff CB2.

The Committee will find out whether other Village Halls pay this Royalty and report back at the next meeting.

It was agreed that a film matinee for children will not be considered at the moment.

Roger is looking into Grant possibilities stage lighting/sound/stage updates etc.
Following the trial over the next 6 months, a decision will then be made as to whether the Committee agrees to purchase and install permanently all the necessary equipment. with funding from the Council/Grants.

Annis mentioned that the roof was leaking and repairs ought to be carried out asap.
Kay agreed to speak to Windsor.
(The outcome on Tuesday morning was to contact Rob and he will arrange for both of them to carry out an inspection and report back).

The Premises License has now been amended to include the sale of Alcohol and the showing of Films. The new License PRM406 Part B has now been put on display.
A new Hire Agreement for the Gwehelog Parish Hall has been written and filed.
The Conditions of Hire will be written and updated over the next couple of weeks by Annis and Roger.

Dr Ann Benson, will be giving a talk/presentation on the history of Raglan Castle on Friday 21st February 2020 at 7.30pm.

There will be no admittance charge, as Dr Benson will be giving the talk for free as her contribution to the Village Hall Activities.

A suitable title will be "Raglan Castle : from Fortress to Palace"
Ann will require 2 power points, a table for the projector and a screen.
Roger to advertise and Sue to put on Facebook, nearer to the date

The Christmas Fayre will be held on Sunday 17th November 2019 11.00am to 1.30pm

Table holders to arrive from 10.00am

There will be a charge of £3.50 a table.

Annis agreed to contact Sue to find out the quantity of tables booked to date.

(The latest update is 8 tables so far)

Sue will contact previous table holders to obtain bookings and advertise on Facebook.

Roger to advertise in the Newsletter.

A Chalk or a Blackboard was suggested for advertising. The Sizes and Prices will be looked at by the Committee.

The next Committee meeting will be held on Monday 11th November 2019 at 8.00pm.

There was no other business so the meeting concluded at 9.45pm

Approved.

Date

