

# Gwehelog Parish Hall

## Minutes of Management Committee Meeting held at 8.00pm Monday 3<sup>rd</sup> September 2018

### Present

Windsor Howells – Chairman & Trustee  
Brian Paul - Treasurer  
Annis Paul - Secretary & Trustee  
Rob Baker - Member  
Sue Baker - Member  
Kay Davies - Member  
John Davies – Member  
Robert Wigginton – Member

### Apologies

Roger Leaver – Marketing & IT - Trustee

### Minutes of the Last Meeting

The Minutes of the last Meeting dated 6<sup>th</sup> August 2018 was agreed, and signed off by the Chairman.

### Matters Arising

Roger Leaver emailed to say that there were 6 people interested in the Gardening Club. Sue Baker has contacted the relevant people and has arranged to discuss at the next Coffee morning.

Rob has installed the combination lock to secure the spare room, and is looking into locks for the kitchen.

Brian Paul confirmed that he has still not received any reply from MCC regarding the application for the Community Building Energy “Make Over”

The next Coffee morning will be Tuesday 9<sup>th</sup> October 2018 from 11.00/1.00pm.  
Kay Davies and Sue Baker agreed to organize the biscuits/cakes/milk etc.  
Windsor will contact Mike Foster to see if he is available on that day.

Rob has organized the box to store the Christmas Decorations.

**Any Other Business.**

Annis Paul has made the list of items that would be required by the Hall, and emailed Maggie on the Community Council, to see if they are able to part fund. This will be discussed at the next Council meeting to be held in September 2018.

To date 5 people have shown an interest in the film night.

Robert Wigginton has not yet been able to contact other local communities that have held a film event, but will do so before the next meeting.

The Committee agreed that it would have to be viable, before proceeding.

Kay Davies will organize a local Litter Pick, using the equipment that was donated by the Community Council.

The Christmas Fair will be on Sunday 25<sup>th</sup> November 2018, and details to be discussed at the next meeting.

Brian mentioned that the Hall was hired for a party from Monmouth School, to celebrate examination results. One of the door locks was accidentally damaged, and they donated £10 to repair. Rob will arrange at a cost of approx £3.

Monmouth School has now booked an 18<sup>th</sup> Birthday party next Sunday.

The Dance Class will not be hiring the Hall.

The Dog training class will consider use of the Hall later, as they now have a class in Newport with a Franchise.

Windsor wondered where the Deeds of the Hall were kept. Kay phoned Julian (Solicitor) who confirmed that they were held by them. Windsor will liaise directly with them.

Rob enquired as to whether there was a Defibrillator at the Chapel. The Committee was not aware of one, but Rob will contact Simon to find out what happened to the donation.

The next meeting will be held on Monday 15<sup>th</sup> October 2018 at 8.00pm.

There was no other business so the meeting concluded at 9.00pm

Approved. ....

Date .....

