

Gwehelog Parish Hall

Minutes of Management Committee Meeting held at 8.30pm Monday 17th July 2017

Present

Windsor Howells - Chairman & Trustee
Brian Paul -Treasurer
Annis Paul –Secretary & Trustee
Roger Leaver – Marketing & IT
Sue Baker - Member
Kay Davies - Member
Rob Baker – Member
John Davies – Member
Val Smith - Guest

Apologies

No apologies received.
Brian Paul will write to a couple of Members to find out if they wish to remain on the Committee.

Minutes of the Last Meeting

The Minutes of the last Meeting dated 19th June 2017 was agreed, and signed off by the Chairman.

Matters Arising

Rob Baker confirmed that he had not had any reply regarding the tree sculpture.
He will continue to look and find any alternatives, regarding the cutting down of the tree, and any sculpture of the trunk.

The presentation took place of the cheque for £450 to Liesel Townley of the Wales Air Ambulance Charity. This was circulated in the Newsletter, and appeared in a couple of local papers, but to date has not appeared in the Usk Diary.

The tribute band “Abba” has been booked for £750 on Friday 20th October 2017.
Roger confirmed that to date, there were 67 provisional tickets booked.
The Committee agreed to follow the same format as “Elvis”, but due to the cost of the tribute band the ticket price would be £12.50.
Brian confirmed that the maximum headcount for the Hall would be 120

The Defibrillator has been installed, but is awaiting an Electrician to connect the housing box to the power supply. This is not urgent at the moment as it is only needed when the temperature falls below 8 degrees.

Rob agreed to contact the Red Cross to organize a training session in September/October 2017.

Sue has not been able to source any shelves, bookcases so far, but will look at an alternative source.

A sign to go on the “Book Share” to explain how the system operates is in hand.

Roger has sourced a Decorator – Daniel Yandle. He has quoted £1150, including materials, to repaint the Main Hall, Back Room, Back Entrance Hall, Toilets and Front Entrance. The Committee agreed the quote and Roger will liaise with Daniel Yandle for the work to commence.

Annis Paul read out the Memorandum of Understanding between Broadband By Radio Ltd and the Trustees of Gwehelog Village Hall.

The Committee agreed the General Terms and it was signed by Windsor Howells and Annis Paul.

The Christmas Market/Fayre date was confirmed as Sunday 26th November 2017.

Roger agreed to look at the possibility of having some children from the local schools to sing carols at the event.

Brian and Windsor met with Samantha Winn from the Monmouthshire Licensing Section. They obtained a copy of the Premises Licence.

Brian to arrange an amendment of addresses and the inclusion of the Charity number.

A change in recent regulations would allow us to include a drinks licence in the general licence at a cost of £100 and an annual fee of £70. The cost of a one off event licence is only £20, therefore it was decided not to progress with the annual drinks licence.

There was no other business so the meeting concluded at 9.50pm

Approved.

Date