

Gwehelog Parish Hall

Minutes of Management Committee Meeting held at 8.00pm Monday 16th October 2017

Present

Windsor Howells - Chairman & Trustee
Brian Paul -Treasurer
Annis Paul –Secretary & Trustee
Roger Leaver – Marketing & IT - Member
Kay Davies - Member
Rob Baker – Member
Robert Wigginton – Member
Val Smith - Guest

Apologies

John Davies - Member
Sue Baker. - Member

Minutes of the Last Meeting

Rob was unable to find anyone to cut down the tree.
Kay suggested Ricky, so Rob will contact him. Rob offered to do the sculpture to the remaining 7ft tree trunk, which was readily accepted.

The installed Defibrillator has still to be connected to the power supply. Rob is to organize.
Kay mentioned that a plaque/notice will have to be attached to the Defibrillator to announce the Lottery funding. Annis will download a suitable statement and organize the notice ready for the next meeting. Kay will contact Maggie to invite her to the next meeting for the presentation.

No firm date has been arranged for the Red Cross Training, but Rob will make an announcement on Friday 20th October at the Abba tribute evening, requesting names for training.

Sue and Rob are to organize some book shelves and a suitable notice explaining how the book system operates.

The Minutes of the last Meeting dated 17th July 2017 was agreed, and signed off by the Chairman.

Matters Arising

The Decorator—Daniel Yandle has nearly completed the painting, which has made the Hall look clean and fresh.

Roger requested a payment of £1000 to Daniel, which was readily agreed.

He also requested approval of an increase of £193 from his original quote of £1150, which was also agreed.

Brian notified the Committee that the main power switch had been turned off, which disconnected the WiFi System.

Rob is to organize a notice to be put on the mains box.

John Kershaw has requested the possibility of having his own key. Roger will give him the spare key that is held by the Decorator, when he has completed all the painting.

Roger confirmed that so far 117 tickets had been sold for the Abba Concert, which should generate an estimated profit of £700.

Truedy and Sue will be shopping for the food on Wednesday and with the help of Chris, the catering preparations will get underway during Friday afternoon.

Windsor will collect tickets at the door

Sue will organize the purchase and sale of the raffle tickets, and layout the prizes on a suitable table.

Annis will organize food and drinks for the band during the evening.

Windsor will give a thank you speech and organize the children to draw the raffle tickets.

Roger will speak to Pat & Colin for the use of their field for car parking.

The Hall has 100 chairs, but will need a further 20 chairs. Rob will look at a local auction and possibly bid for anything suitable. If not successful Rob will liaise with Roger to organize the borrowing of the 20 chairs from Raglan Baptist Church.

Roger confirmed that the Parish Hall has now 70 Subscribers to the Newsletter, but requested that more content was needed from other sources. Kay suggested “Oil Buying”

The next meeting will be held on Monday 6th November 2017 at 8.00pm.

There was no other business so the meeting concluded at 9.15pm

Approved.

Date