

Gwehelog Parish Hall

Minutes of Management Committee Meeting held at 8.00pm Monday 23rd April 2018

Present

Windsor Howells - Chairman & Trustee
Brian Paul -Treasurer
Annis Paul –Secretary & Trustee
Rob Baker – Member
Sue Baker - Member
John Davies – Member
Robert Wigginton - Member

Apologies

Kay Davies
Roger Leaver

Minutes of the Last Meeting

The Minutes of the last Meeting dated 26th March 2018 was agreed, and signed off by the Chairman.

Matters Arising

Rob and Sue have organized one book shelf and filled it with paperback books, which looks great. Rob has agreed to make a couple more and an explanatory notice on how the book share works will be organized by Sue.

Rob Baker has completed the cutting down of the tree branches, and top of the tree. He will, when the weather permits, cut down the trunk to a suitable height, and commence carving a face and an owl on the top.

Rob has also cleaned out the gutters, and the roof from debris.

The sale of the tickets for the Elvis Concert has improved, but there are still some tickets left to sell.

Truedy has agreed to organize the catering, with help from Sue, and Annis if required.

Sue will arrange the raffle tickets (5 for £1) and buy some prizes, a box of biscuits, chocolates and a fruit basket.

The Committee Members have been asked to contribute any further prizes.

Brian mentioned that to date, other than his own payment of tickets, no payment have been received in the Bank.

Brian confirmed that he has paid the first installment of the rates £52.77. The full charge for the year was £783.85 with Charitable Relief of £627.08, making the total amount payable £156.77. He also paid the Charity Combined Policy Insurance at £660.15 and the latest certificate has been put up on the notice board.

Miranda has decided that she will not extend her Yoga classes to a third session.

Brian has received interest for Puppy Training Classes. They are looking to hire the hall for 2 hours per week either on Tuesday or Saturday. They have agreed to thoroughly clean the hall after use.

Sue/Rob contacted Emma who runs a First Aid for Children – Little Life Savers – to see if there is any interest in hiring the Hall. She will consider when she has enough interest.

Val Smith Hardwood Board/Sign 4ft x 1.5ft, was taken to the Prison but is still waiting for completion of the engraving.

Windsor mentioned that the light in the disabled Toilet has started flashing again. Rob has already installed a new starter, so will purchase and install a new tube.

Brian confirmed that the application form for the Community Building Energy “Make Over” from Monmouthshire County Council has been completed and sent, but to date has not heard anything from them.

The Coffee morning on Tuesday 10th April 2018 - 11.00am to 1.00pm was a success. 25 People attended and donations came to £31.

Windsor requested a large box in which to store the Christmas Decorations. Rob will organize.

Further discussions took place on our Data Protection Policy, following the new GDPR on 25th May.

Roger will check that we are in compliance and if necessary include in the Newsletter.

Kay will distribute a main pointer schedule to Annis & Roger.

Any Other Business

Sue supplied the documents and entry forms for “The Best Kept Village Hall” as mentioned in the GAVO magazine.

The Committee has decided to enter.

The Application Forms are to be completed by 18th May 2018. Judging commences between the 4th and the 30th June 2018.

Rob has agreed to organize a Bird Box and a Bat Box.

The Village Hall sign will need to be collected and installed.

Hanging Baskets will need to be filled with colourful bee friendly flowers.

The Tree carving will need finalizing.

The book shelves will also have to be completed and filled.

The two benches will need painting and put outside.

Sue mentioned that there was a lot of information on beefriendlymonmouthshire.org.

I have just printed out the rhs.org.uk/perfectforpollinators list of Garden Plants as well as Wildflowers, which details all the flowers and plants that flower and attract bees during the FOUR Seasons

Flowers, shrubs etc that are bee friendly will need to be acquired.

A request for supply of plants, as well as help planting will need to go in the Newsletter, to be completed by Roger.

The next meeting will be held on Monday 4th June 2018 at 8.00pm.

There was no other business so the meeting concluded at 9.30pm

Approved.

Date