

# Gwehelog Parish Hall

## Minutes of Management Committee Meeting held at 8.00pm Monday 9<sup>th</sup> July 2018

### Present

Windsor Howells – Chairman & Trustee  
Brian Paul - Treasurer  
Annis Paul - Secretary & Trustee  
Roger Leaver – Marketing & IT - Member  
Rob Baker - Member  
Sue Baker - Member  
Kay Davies - Member  
John Davies – Member  
Robert Wigginton – Member  
Val Smith - Guest

### Apologies

None

### Minutes of the Last Meeting

The Minutes of the last Meeting dated 4<sup>th</sup> June 2018 was agreed, and signed off by the Chairman.

### Matters Arising

Val Smith brought the Hardwood Board/Sign 4ft x 1.5ft that was engraved by the Prison Service.  
Rob Baker has agreed to position the sign on the front of the building.  
Annis will write a thank you email to the boys at the Prison, for a job well done.

There were many comments on how nice the two flower beds, with a wood engraved Owl, looked.

Thanks were given to Rob Baker, Sue Baker, Annis Paul and the grass cutter Paul for donating and planting.

The Committee decided to hold off adding any more plants until the weather has cooled down. Rob Baker has put in a new tap, on the outside of the building to aid watering.

Val Smith will donate a hose to save use of watering cans.

Sue Baker mentioned that so far, no interest has been shown in forming a Gardeners Club, after placing details on FaceBook.

Brian Paul confirmed that he has still not received any reply from MCC regarding the application for the Community Building Energy "Make Over"

The Committee will be holding another Coffee morning on Thursday 19<sup>th</sup> July 2018 - 11.00am to 1.00pm

Sue Baker is to purchase the milk, biscuits and cakes.

Windsor informed the Committee that Mike Foster will be unable to attend.

Val agreed to contact Ann Benson, who is very knowledgeable on plants, to see if she was interested.

Val also suggested on placing a banner outside, with the Coffee morning dates and times.

Roger Leaver agreed to see if he could clean the Elvis banner.

Windsor requested a large box in which to store the Christmas Decorations. Rob will organize, time permitting.

Robert Wigginton discussed the position on our Data Protection Policy, following the new GDPR on 25<sup>th</sup> May 2018. He agreed to circulate the Policy details, following amendment of the Heading. Roger Leaver will insert the relevant information in the Newsletter, Web etc.

### **Any Other Business.**

Brian Paul informed us that a cheque for £500, was sent to Wales Air Ambulance.

A letter of thanks had been received and will be placed on the Notice board.

Roger Leaver will email Elvis with a copy.

Rob Baker has agreed to get a combination lock to secure the spare room by the stage.

Rob Baker has fitted a Chalk/Black Board in the Kitchen, for listing prices etc.

Rob Baker informed us that he was given, by Emma, a Resuscitation Doll, that he will keep at his home.

Roger Leaver mentioned that the Raglan Baptist Church has asked us if they could borrow some of our chairs on 18<sup>th</sup> August. The Committee agreed unanimously.

He then suggested that we should try "Flicks in the Sticks" one evening. The Committee agreed to look into costs etc for an evening in the Autumn.

Brian Paul informed the Committee that our bank, Barclays in Usk will be closing, as well as the Usk Post Office.

The AGM will be held on Monday 6<sup>th</sup> August 2018 at 8.00pm, followed by the Committee meeting.

There was no other business so the meeting concluded at 9.00pm

Approved. ....

Date .....