

Gwehelog Parish Hall

Minutes of Management Committee Meeting held at 7.45pm Monday 14th February 2022

Present

Rob Baker - Chairman & Trustee
Brian Paul – Treasurer & Trustee
Annis Paul - Secretary & Trustee
Sue Baker – Covid Officer & Marketing & I.T. Administrator
Anne Parkes- Member

Apologies

No apologies

Minutes of the Last Meeting

The Minutes of the last Meeting dated 26th September 2021 was agreed and signed off by the Chairman.

Matters Arising & Any Other Business

Rob Baker welcomed Anne Parkes as a Member of our Committee.

The Film Night and Alcohol costings were discussed.

Sue agreed to look at alternative film hire.

The next film night will show King Richard on Friday 4th March 2022.

The Committee agreed to have a Spring and Summer break but commence the film nights in September 22.

Rob Agreed to source a larger replacement sparkly curtain for the stage.

The Tribute Act “Tom Jones” has been booked for Friday 13th May 2022.

Brian will pay the full amount 2 weeks prior to the engagement.

Sue will announce in the next Newsletter how to order and pay for tickets, up to a maximum of 120 tickets will be on sale.

Annis to reconcile monies collected and issue a list of the paid attendees.

Sue agreed to advertise on Facebook, in Newsletters, on Posters outside of the Hall, and the Diary Booklet.

The Committee agreed to keep the price of tickets at £15.

It was agreed to include food, so Annis agreed to organise Catering boxes on seats, like the

previous Tribute event. (Due to Covid)
Anne offered to help with the catering, and to organise the Raffle at a £1 a strip of 5 tickets.
Annis still has a supply of different coloured raffle tickets.
Rob will arrange the seating and the parking facilities.

Rob has had a provisional quote from Ben Telfer to:
Remove the box cladding and replace with a corrugated profile
New flashings
Replace all Fascia Boards,
Replace all Guttering
Replace all ridge flashing
Total Max of £25,000.
Rob to look at pricing.
The side wall and part of back wall will have to be painted in matching colour, which Rob agreed to do with the help of a local tradesman/woman.

Blackwood Fire inspection took place on 4th February 22. The certificate has been received and is now located on the Notice Board.

The Annual Return was filed on the 31st of Jan 2022, together with the Accounts, the Trustee Report and the Auditors Certificate.

It was agreed to hold a minimum of £10k as a reserve, in a local Building Society.

Discussions took place on future events: -
Annis suggested having another Defibrillator training evening, so Rob will look into it.
Sue suggested a Jubilee BBQ at the Jubilee weekend.
The Committee agreed to look at holding another Tribute evening later in the year.
A Plaque was discussed and a possible Children's film event with their mothers in attendance.
Sue to discuss with Emma.

Brian mentioned that the Hall's 3-year fixed term Eon contract is coming to an end, and prices are set to escalate rapidly. The Committee agreed to look at Hire of Hall figures, in the Spring/Summer when figures are available.

There was no other business, so the meeting concluded at 10.30pm

Approved.

Date