

Gwehelog Parish Hall

Minutes of Management Committee Meeting held at 8.30pm Wednesday 19th July 2023

Present

Rob Baker - Chairman & Trustee
Brian Paul – Treasurer & Trustee
Annis Paul - Secretary & Trustee
Anne Parkes – Catering and Advertising Officer

Apologies

Sue Baker – Marketing & I.T. Administrator, & Covid Officer

Minutes of the Last Meeting

The Minutes of the last Meeting dated 4th July 2022 was agreed and signed off by the Chairman.

Matters Arising & Any Other Business

The Film Nights will commence on 22nd September 23, and will be followed on 20th October 23, 17th November 23 and 15th December 23.

Rob agreed to pass the information to Sue, to look at the film selection, costs and film hire. The Committee agreed to vote on 4 films out of a selection of 6 and book the first film, as soon as possible, in order to get the event advertised.

Anne mentioned that we need to get this information on the Electric Board in Usk and in the Usk Diary, whose deadline is 28th July 2023.

Annis mentioned that we are in need of help at any events that we propose .

Anne suggested getting a list together of all helpers for all events.

Rob mentioned that he has found a local painter, that could clean/spray off the old cladding, and spray paint the walls and roof, at a reasonable cost.

Scaffolding would be required, so Rob agreed to contact our local scaffolding hire company, for dates, costs and availability.

The Committee decided to go ahead with another Tribute evening, provisional date of 27th October 2023.

It was decided that an individual would be a lot cheaper than a group.

Possible preference to a singer.

Suggestions so far Tina Turner and Elton John.

All the Committee agreed to research into availability and costs, plus any further suggestions of Tribute artists.

The outside Notice Board has been purchased but the fitting will only commence after the painting has taken place.

Rob will look into booking a Defibrillator refresher evening to be held in the Autumn.

Anne mentioned that we need the two boards outside as well as a banner advertising all upcoming events.

The Newsletter will need updating on a monthly basis.

A list of all subscribers to the Newsletter is also needed, as some locals are mentioning that they are not receiving any information. Hopefully Sue can provide.

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There was no other business, so the meeting concluded at 10.00pm

Approved.

Date